NON-CONFIDENTIAL



Marmion House, Lichfield Street, Tamworth, Staffordshire B79 7BZ.

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HEALTH AND WELLBEING SCRUTINY COMMITTEE

24 January 2018

Dear Councillor

A Meeting of the Health and Wellbeing Scrutiny Committee will be held in **Committee Room 1, Marmion House, Lichfield Street, Tamworth, B79 7BZ on Thursday, 1st February, 2018 at 6.00 pm.** Members of the Committee are requested to attend.

Yours faithfully

AGENDA

NON CONFIDENTIAL

- **1** Apologies for Absence
- 2 Minutes of the Previous Meeting (Pages 1 4)
- 3 Declarations of Interest

To receive any declarations of Members' interests (personal and/or personal and prejudicial) in any matters which are to be considered at this meeting.

When Members are declaring a personal interest or personal and prejudicial interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a personal and prejudicial interest in respect of which they do not have a dispensation.

4 **Dementia Friendly Update** (Pages 5 - 10)

(Verbal Report from the Partnership Funding Manager)

- 5 Update from Chair
- 6 Update from Staffordshire Health Select Committee
- 7 Inequalities in GP Surgeries
- 8 2017/18 Forward Plan (Pages 11 24)
- 9 2017/18 Work Plan (Pages 25 26)

People who have a disability and who would like to attend the meeting should contact Democratic Services on 01827 709267 or e-mail committees@tamworth.gov.uk preferably 24 hours prior to the meeting. We can then endeavour to ensure that any particular requirements you may have are catered for.

To Councillors: A James, S Goodall, A Bishop, T Clements, C Cooke, J Faulkner, M Gant, M Oates, R Rogers and County Councillor A Little

Agenda Item 2



MINUTES OF A MEETING OF THE HEALTH AND WELLBEING SCRUTINY COMMITTEE HELD ON 9th JANUARY 2018

PRESENT: Councillor A James (Chair), Councillors S Goodall, T Clements, C Cooke, J Faulkner, M Gant, M Oates, R Rogers and County Councillor A Little

CABINET: Councillor D Cook and S Doyle

The following officers were present: Jane Hackett (Solicitor to the Council and Monitoring Officer), Jackie Hodgkinson (Children & Families Safeguarding Officer) and Tina Mustafa (Housing Operations Manager)

34 APOLOGIES FOR ABSENCE

Apologies for Absence were received from Councillor A Bishop.

35 MINUTES OF THE PREVIOUS MEETING

The minutes of the previous Health and Wellbeing Scrutiny Committee held on 16th November 2017 were approved and signed as a correct record.

(Moved by Councillor M Oates and seconded by Councillor M Gant)

36 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

The following motions without notice were passed under paragraph, 9.1.3 and 9.1.15 respectively. (1) To amend the order of business on the Agenda to:

Report of the Children and Families Safeguarding Officer Update from Staffordshire Health Select Committee Work Plan 2017/18 2017/18 Forward Plan Update from Chair Communities and Development Services Update Inequalities in GP Surgeries Update (2) That members of the press and public be excluded from the meeting during consideration of the Community and Development Services Update on the grounds that the business involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

(Moved by Councillor S Goodall and seconded by Councillor T Clements)

37 REPORT OF THE CHILDREN AND FAMILIES SAFEGUARDING OFFICER

The Children and Families Safeguarding Officer gave a comprehensive overview of the work being undertaken in the Safeguarding arena and answered questions in relation to the content for clarification:-

- Concerns with the use of UBER were highlighted and it was advised that currently the Responsible Bodies Group is investigating this area and it is likely that the Government will issue guidelines on this in the near future.
- The relocation of events from the Assembly Rooms has meant that the new venues are visited and it is ensured that they are Safeguarding Compliant.
- RESOLVED: That the Committee endorse the Safeguarding Children and Adults at Risk of Abuse and Neglect Report.

(Moved by Councillor S Goodall and seconded by Councillor M Gant)

The Committee extended their thanks to the Officer for a comprehensive presentation and an excellent start in her recent appointment.

38 UPDATE FROM STAFFORDSHIRE HEALTH SELECT COMMITTEE

County Councillor A Little provided the following update from the Staffordshire Health Select Committee:-

- With the announcement of the Chlamydia testing results it is noted that there has been a 55% drop in the numbers tested and that the vulnerable age group centres on the 16 – 24 year olds. There is concern over this matter and felt that further promotion for testing should be undertaken and raised by the Tamworth Health and Wellbeing Committee to County level. The Councillor asked for the Committees support in this health matter.
- 2. The merger of the six Clinical Commissioning Groups is complete and now come under the central contact of Marcus Warner. Concerns regarding the strategic approach being proposed with a North Staffordshire and South

Staffordshire strategy were raised with the Committee and it was proposed they further investigated.

3. The collaboration of the Burton Hospital NHS Foundation and Derby Teaching Hospitals NHS Foundation Trust is now reporting greater emphasis on Community Hospitals and the Samuel Johnson and Sir Robert Peel hospitals in Lichfield and Tamworth are now named in the Business Plan.

RESOLVED:

- 1 Councillor T Clements and County Councillor A Little would attend a meeting at Staffordshire County Council to follow up the concerns over the drop in Chlamydia testing and a proposal to promote testing. The Chair will send an email to support the proposal.
- **2** Marcus Warner to be invited to attend a future meeting to outline the North Staffordshire and South Staffordshire approach.

39 WORK PLAN 2017/18

There are two meetings remaining in this municipal year.

1st **February -** a report is being prepared by the Partnership Funding Manager on the Dementia Friendly Update authorised by the Chief Operating Officer and will come to this meeting.

29th March – an update on the Corporate Plan and an invitation will be extended to Marcus Warner to update on the Clinical Commissioning Groups strategic approach.

40 2017/18 FORWARD PLAN

There were no issues identified on the Forward Plan.

41 UPDATE FROM CHAIR

Tamworth Dementia Alliance has been nominated for the Pride of Tamworth 2018 Award, this will be determined on 2nd February at Drayton Manor.

42 COMMUNITY AND DEVELOPMENT SERVICES UPDATE

The Committee discussed the Community Development Service in depth and thanked both the Portfolio Holder and Housing Operations Manager for the information and support of the project, requesting an update be presented in July 2018.

43 INEQUALITIES IN GP SURGERIES UPDATE

The report is currently being finalised and will be presented at the next meeting.

Chair

Update for Scrutiny Committee on Dementia Friendly Communities - Action Plan

The Action Plan for Dementia Friendly Communities was endorsed by Cabinet on 16th June, 2016.

Tamworth Borough Council's application for membership of the Staffordshire & Stoke on Trent DAA was formally approved on 23rd August, 2016.

The primary task is to deliver the specific actions set out in the action plan that supported the application and in addition, report back information to the DAA on a quarterly basis and report information to Dementia Friendly Communities on a six monthly basis.

The specific actions in the action plan are detailed under the thematic headings of:

- Establishing an LDAA
- Awareness
- Local & Community Engagement
- Employees & Staff
- Access to Information & Advice
- Service Access Considerations

ESTABLISHING A LOCAL DEMENTIA ACTION ALLIANCE

Tamworth Dementia Action Alliance (TDAA) was first convened on 9th January, 2017 following a 'soft' promotion campaign it had five 'de facto' members and only one new recruit from Tamworth; the Rotary Club of Tamworth Anker. The **TDAA** now boasts 25 full members.

The TDAA meets bi-monthly and is a well-established, strongly represented group working towards a dementia friendly community for the people of Tamworth. It has appointed a new Independent Chair – Mr John Edwards who has life experiences of living with someone affected by dementia.

AWARENESS

The Council's member and officer lead in order to provide single points of contact are:

Member Champion Councillor Andrew James Officer Lead Mrs. Karen Clancy CMT Sponsor Andrew Barratt

Key to raising awareness was the role out of **Dementia Friends** training to elected members, key officers and staff, the members of the **TDAA** and local communities. These sessions have continued to be delivered by Tamworth Champions including Cllr. Mrs. Clements, and Officer Lead Mrs. Karen Clancy to a range of groups, clubs and other organisations all of which served to contribute to the advanced position the TDAA now enjoys.

Simultaneously, 'Communities Together' CIC have delivered a series of **Dementia Friends** training sessions to groups, clubs and other organisations which again accelerated this process. Both Cllr. Mrs. Clements and Communities Together CIC actively support the TDAA.

The work of the DQS has supported people living with dementia through for example the use of text reminders and prompts relating to appointments and putting bins out.

In addition, progress has been made on a number of fronts designed to increase awareness for example:

Safety Town – annual event involving around 800 Year 5 students will see all of them receive adapted training from Lee Bates of "Communities Together" CIC.

Signage – Dementia campaign signage on FARS Tamworth Appliance and TBC's Road Sweepers.

Dementia Friendly 'Sensory Garden' - Tamworth in Bloom encouraged and enabled people with dementia and their carers to be actively involved through the planting of dementia flower beds in the Castle Grounds. Many of the participants have been keen gardeners in the past and this has enabled them to continue to feel included in something they very much enjoy. The flower beds will provide a place for people to reflect and remember a loved one that may have been affected by dementia.

New Memory Café – Now open every Tuesday 10.30 – 12.30 moved venue to Sacred Heart as outgrown the town centre venue.

Carers Monthly Coffee Morning - Peel Medical Practice hold monthly Carers Coffee Morning the last Thursday of the month between 10.00 – 12.00

New Singing for the Memory Group – thanks to a donation from Councillor Norchi this group launched on 11th January 20198 and will be held twice monthly on the 1st and 3rd Thursday of each month.

Twiddle Muff Campaign – Is ongoing supporting people with dementia and raising awareness of dementia.

Cup Cake Day – Staff on the 7th floor baked and bought cakes for an awareness Coffee and Cup Cake day and raised an amazing **£325** for Alzheimer's Society

Dementia Friends Sessions – 302 children and 22 staff at Wilnecote Junior School received training through school assemblies from Officer Lead Mrs. Karen Clancy and Communities Together CIC on 3rd November making them the **first Dementia Friendly School in Tamworth.**

GP Dementia Friends Session - session for GP's and staff is being facilitated by Cllr. Mrs. Clements on 20th February currently, 36 are booked onto the session.

LOCAL COMMUNITY ENGAGEMENT

This theme is very much about the next level of awareness and includes living, working or simply being with those who live with dementia and their carers.

The Tamworth DAA has recently established a steering group to find out information from people living with dementia and their carers. The first workshop was held on 6th November 2017 and discussed two of the eight priority areas that the local DAA are focussing on. The topics discussed were:

- Transport
- Health & Social Care

The concerns highlighted at the Workshop will be fed back to the relevant organisations with the aim of encouraging organisations to take practical action to enable people to live well with dementia.

Some examples of the issues highlighted were:

- Getting on and off buses at different bus stops which was confusing
- Buses not lowering the step for easy access
- Taxi's nominating Dementia Friendly Drivers
- Inconsistencies about how patients were receiving their memory clinic assessment results
- Robert Peel Hospital not being offered as an appointment choice

Also under this 'theme' is to include National Dementia Awareness Week into the established 'Events Calendar'.

This will be an agenda item at a future DAA Meeting to prepare for this year's Dementia Awareness Week which will be Monday 21st May – Sunday 27th May 2018.

Dementia Awareness Week events last May included:

- Dementia awareness raising with parishioners at St Johns and Sacred Heart Church
- Tea Party at Sir Robert Peel Hospital
- Market Stall on Tamworth Tuesday Market
- Coffee Morning at Peel Medical Practice
- Memory Café

- Tamworth Tea & Twiddle Events
- 'Lets Work Together' delivered DF Awareness Sessions
- Charity Fundraiser for Good Hope Hospital Dementia Ward
- Alzheimer's information stand at Sainsbury's
- Dementia Friends Orienteering Walk which included finding the letters spelling 'Dementia Friends'

EMPLOYEES & COUNCIL OUTLETS

In specific relation to **Dementia Friendly Communities**, the Council will ensure that all policies and procedures relating to its employees who either live with dementia or care for someone who does will be amended to reflect any specific needs.

ACCESS TO INFORMATION & ADVICE

With regard to general information, dedicated leaflet stands/wallets have been located in major outlets such as Marmion House reception.

An elected member champion was nominated and seconded and a lead officer appointed to take the entire project forward. The Council's Chief Executive will act as the projects "sponsor".

Dementia Friends training has been delivered to key elected members by Councillor Mrs. Clements; to officers working face to face with the public by Lee Bates of Communities Together CIC and to a wider public audience by both colleagues and other trained **Dementia Champions**.

Tamworth currently has:

- 3166 Dementia Friends
- 14 Dementia Friends Champions
- 107 Information Sessions have been run to date

The number of **Dementia Friends** has increased by over 2,064 since the TDAA was established.

SERVICE ACCESS CONSIDERATIONS

The Planning Department are currently undertaking some consultations to feed into the Design Supplementary Planning Document. A representative from Tamworth DAA will be invited to the workshops to feed in considerations for better designs for people with dementia creating dementia friendly environments.

Finally, I would like to thank the partners of the Tamworth DAA for their hard work, dedication and commitment to this project.

There has been no budget allocated to this piece of work and the positive outcomes highlighted to date evidence the difference that working together in strong partnerships can bring. Helping to make Tamworth a place where people living with dementia are understood, respected and supported, and confident that they too can contribute to community life. This page is intentionally left blank



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 January 2018 - 30 April 2018

Published by Janine Bryant (Published on 2 January 2018; 4 January 2018; 5 January 2018; 11 January 2018; 17 January 2018; 22 January 2018) 01827 709616

Conf/Non- Bon GO 1 1	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (All Papers are available for inspection via the Contact Officer)
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Open Page 12	Cabinet 25/01/18	Yes	Lettable Standard for Council Tenants The efficient management of void/empty propertied within the Councils housing stock is crucial to reducing rent loss as well as minimising applicants time on the housing register. The void lettable standard will set out the service offer for prospective council tenants aimed at improving overall tenancy satisfaction and sustainment of people in their own homes.	Manager tina- mustafa@tamworth.gov.	Tenant (TCG)	Consultative	Group	Lettable Standard for Council Tenants
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Open	Cabinet 25/01/18	No	Building Contract For The Reinstatement Of 14 & 15 Madrona Following a Fire This report seeks authority to enter in a standard form of building contract for the reinstatement of 14 & 15 Madrona following a fire.	weston@tamworth.gov.u	Consultation with Housing and Finance Tina Mustafa Roger Bennett	BUILDING CONTRACT FOR THE REINSTATEMEN T OF 14 & 15 MADRONA FOLLOWING A FIRE
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Open	Cabinet 25/01/18	Yes	Draft Budget & Medium Term Financial Strategy 2018/19 To approve the draft package of budget proposals to consult with the Joint Scrutiny	Leader of the Council Stefan Garner Director of Finance stefan- garner@tamworth.gov.uk	Discussions with Cabinet following Budget Consultation with local residents, businesses and stakeholders Local residents, businesses and stakeholders	Draft Budget & Medium Term Financial Strategy 2018/19
Page 14			Committee (Budget) on 24th January 2017 and receive their feedback on: General Fund Revenue Budget and Council Tax for 2018/19; Housing Revenue Account budget for 2018/19; Capital Programme; & Medium Term Financial Strategy.		Joint Scrutiny Committee (Budget)	

Open	Cabinet 25/01/18	Yes	Business Rates Income Forecast 2018/19 To report to and seek endorsement from Members on the Business Rates income forecast for 2018/19 under the Business Rates Retention Scheme		Business Rates Income Forecast 2018/19
Open Page 15	Cabinet 25/01/18	Yes	North Warwickshire Draft Submission Local Plan Consultation Update to Cabinet report of 16th March 2017 advising on latest stage of the North Warwickshire Local Plan and agree a response to the consultation.	Portfolio Holder for Regeneration Sushil Birdi Senior Policy and Delivery Officer sushil- birdi@tamworth.gov.uk	North Warwickshire Draft Submission Local Plan Consultation
	Cabinet 25/01/18	Yes	Tamworth Castle HLF Project Authorisation	Portfolio Holder for Environment and Culture Thomas Hobbs thomas- hobbs@tamworth.gov.uk	

Exempt	Cabinet 25/01/18	Yes	Enforcement Agents Services To procure for Enforcement Agent services			Enforcement Agents Services
Exempt Page	Cabinet 22/02/18	No	Tamworth Enterprise Centre Budget and Business Plan Business Plan for TEC up to March 2021 with associated budgets			Tamworth Enteprise Centre Budget and Business Plan
စ Exempt တ	Cabinet 22/02/18	Yes	Council Housing Repairs Delivery Options The report will detail the options for the future delivery of the repairs and investment service for its councils housing stock.	mustafa@tamworth.gov. uk	Tenant Consultative Group (TCG)	Council Housing Repairs Delivery Options

Open Page	Cabinet 22/02/18	Yes	The Council's Strategic Approach to Housing and Wellbeing To agree the Council's revised strategic approach to housing and well-being that will support Corporate Priorities, especially those concerning "Living a quality life in Tamworth" and direct the delivery of the Councils supporting housing plans and strategies.	Housing Services Steve Pointon Head of Strategic Housing Services stephen- pointon@tamworth.gov.u	The Council's Strategic Approach to Housing and Wellbeing
⊅ pen	Cabinet 22/02/18	No	Write Offs 01/04/17 - 31/12/17 Members endorse debt written off for the period 01/04/17 - 31/12/17		Write Offs 01/04/17 - 31/12/17

Exempt	Cabinet 22/02/18	Yes	Tamworth Borough Council Grant to Samaritans update and future award To update Cabinet on the one year grant awarded to Samaritans and to seek approval for a further grant award.		Tamworth Borough Council Grant to Samaritans update and future award
Open Page 18	Cabinet 22/02/18	Yes	Tamworth Local Development Scheme 10To seek approval to adopt the revised version of the Tamworth Borough Council Local Development Scheme (LDS 10).	Delivery Officer sushil- birdi@tamworth.gov.uk, Planning Policy and Delivery Officer richard-	Tamworth Local Development Scheme 10
Exempt	Cabinet 22/02/18	Yes	Syrian Refugee Relocation	Portfolio Holder for Communities and Wellbeing Tracey Tudor Head of Customer Services tracey- tudor@tamworth.gov.uk	Syrian Refugee Relocation

Open	Cabinet 22 Feb 2018 Council	Yes	Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy	Leader of the Council Stefan Garner Director of Finance stefan-	Discussions with Executive Management Team following Budget Consultation with local	Medium Term
Page 19	27/02/18		Financial Strategy 2018/19 For Members to approve the Vision Statement & Priority Themes, Corporate Priorities for 2018/19 and the recommended package of budget proposals to enable the Council to agree the: General Fund Revenue budget and Council Tax for 2018/19; Housing Revenue Account (HRA) budget for 2018/19; the Capital Programme; the Medium Term Financial Strategy (MTFS). and To comply with the requirement of the Council's Treasury Management Policy in reporting to Council the proposed Treasury Management Strategy for the forthcoming year and the Local	steran- garner@tamworth.gov.uk	Consultation with local residents, businesses and stakeholders including the Joint Scrutiny Committee (Budget) Executive Management Team Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)	Medium Term Financial Strategy 2018/19
			Government Act 2003			

Open	Cabinet 30 Nov 2017 Council 13/03/18	Yes	Commercial Investment Strategy Update To create a capital fund to allow agreed investments be made in land or property	Leader of the Council Andrew Barratt Chief Operating Officer andrew- barratt@tamworth.gov.uk	Part of the Commercial Investment Strategy Process	Commercial Investment Strategy Update
Open Page 20	Cabinet 15/03/18	Yes	Castle Review Submission of a Castle Review seeking permissions to amend operational methods to ensure the future sustainability of the Castle and its tourism offer.	Head of Community Leisure neil- mason@tamworth.gov.u		Castle Review

Open	Cabinet 26/04/18	Yes	Housing Revenue Account Business Plan The HRA business plan sets out the strategic objectives of the housing services; detailing ambitions around regeneration, affordable housing delivery and investment in its landlord services and its stock.	Tina Mustafa Housing Operations Manager tina- mustafa@tamworth.gov.	Tenant Consultative Group (TCG) and partners	Housing Revenue Account Business Plan
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BESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND
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1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or

	(b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

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Agenda Item 9

Health and Wellbeing Scrutiny Work Plan

Work Plan 2017 - 2018		
DATE	SUBJECT	
1 st February 2018	Inequalities in GP surgeries update	
1 st February 2018	Dementia Friendly update	
29 th March 2018	Corporate Plan update	
TBC	Sustainability and transformation plan	

Upcoming Health and Wellbeing Scrutiny Committee Meetings

Thursday 1st February 2018

Thursday 29th March 2018

Upcoming Relevant Accountability Sessions/County Council Meetings

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